



PO BOX 480
WAILUKU HI 96793
808/666-1464
808/731-2351 FAX

Submit request to: Lysa@CAS-Maui.com

Escrow Requests for Association Documents will be fulfilled as noted below

Select Only One Option below

If Choosing Option B, note the specific documents needed

☐ **OPTION A:**

All Documents listed below provided for a flat fee of \$425 +GET tax of 4.712%**

Conforms to Section M1 of Hawaii Association of Realtors Purchase Contract

**** Supply Lender form when submitting request**

☐ **OPTION B:** If only specific items are required: select from list below.

Individual documents are charged at **\$30 + GET per item** requested *(except where otherwise noted.)*

- | | |
|---|--|
| ☐ Articles of Association - <i>if applicable</i> | ☐ Board of Directors Minutes* <i>last three (3) meetings</i> |
| ☐ Articles of Incorporation - <i>if applicable</i> | ☐ Annual Meeting Minutes* <i>last three (3) meetings</i> |
| ☐ Amendments to Articles - <i>if applicable</i> | ☐ Financial Statement - Current or Last Issued |
| ☐ By Laws / Restated By Laws; Amendments | ☐ Operating Budget - Current or Last Issued |
| ☐ Declaration of CC&R and/or CPR; amendments | ☐ Complete Reserve Study Report |
| ☐ Current House Rules | ☐ Property Information Form (RR105c) - \$250 +GET |
| ☐ Design/Construction Standards (if any) | ☐ Lender Disclosure/Questionnaire** - \$250 +GET
<i>** Supply Lender form when submitting request</i> |
| ☐ Insurance Summary | ☐ Other (Describe): _____ |
| ☐ Information pertaining to Land Lease | _____ |

ALL FILES DELIVERED ELECTRONICALLY WITHIN SEVEN (7) BUSINESS DAYS

Contact Lysa@CAS-Maui.com if you need to request expedited service for an additional fee

REQUESTS FOR HARD COPIES OF DOCUMENTS WILL INCUR ADDITIONAL CHARGES OF
\$.25 +GET PER PAGE FOR PRINTING

Name of Person Requesting:

Email Address:

Phone Number:

Name of Association and
Name of Current Owner/Seller

**** For CAS LLC use only:

Total Due: \$

PLUS General Excise Tax 4.712%

* Upon completion of the form and submission to Lysa@CAS-Maui.com, your request will be reviewed and a paylink provided to the email address you provide, in order to make online payment for documents requested. *